



JOB TITLE: Hard Trowel

GENERAL DESCRIPTION	
<ul style="list-style-type: none"> – Responsible for smoothing out, leveling, and finishing freshly poured concrete. 	
ESSENTIAL FUNCTIONS AND RESPONSIBILITIES	
<ul style="list-style-type: none"> – Spread, level and smooth concrete using rake, shovel, hand or power trowel, hand or power screed and float. – Operate power vibrator to consolidate concrete. – Use hand and/or power tools for finishing concrete, including hand trowel and power trowel. – Understand/read blueprints to properly set up forms. – Maintain a neat and orderly work area, including keeping tools and equipment clean. – Follow 5S procedures to ensure quality specifications. – Follow safety procedures and safe work practices. – Work with the Quality Control Department to ensure optimal quality – Take direction from their Team Leader and Supervisor – Flexible to perform work in any area including Architectural, Spancrete, Yard, Finish Building, and other areas as needed. – Come to work with a good attitude and work the hours needed to fulfill the job requirements. – Knowledgeable of the day-to-day tasks that are preformed and are aware of what the next step is without being told. – Maintain a professional relationship with employees in the plant and office. – Support the company policies and have a positive attitude while working. – Must be able to handle the physical demands of the job including, but not limited to pushing, pulling, lifting, bending, climbing, kneeling, twisting, squatting, and crawling. – Complete special projects as requested and performs other duties as assigned. 	
KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED	
<ul style="list-style-type: none"> – Concrete finishing experience in the above stated areas preferred. – Ability to judge concrete curing and leveling. 	<ul style="list-style-type: none"> – Ability to read prints. – Demonstrated history of accepting responsibility for product finish and product quality.
EDUCATION REQUIREMENTS	WORKING CONDITIONS
<ul style="list-style-type: none"> – High School Diploma or GED 	<ul style="list-style-type: none"> – Extensive exposure to manufacturing environment. – Significant bending, stooping and manipulating tools and equipment weighing up to 75 pounds.

This position profile identifies the key responsibilities and expectations for performance. It cannot encompass all specific job tasks that an employee may be required to perform. Employees are required to follow any other job-related instructions and perform job related duties as may be reasonably assigned by his/her supervisor.

Wells is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, national origin, gender identity, disability, or protected Veteran status.