



JOB TITLE: BIM Manager

GENERAL DESCRIPTION

As the construction industry ever evolves, the duties of a company BIM Manager will constantly change and grow. This position will help facilitate new objectives while simultaneously maintaining the daily operations of the BIM team across the different divisions of Wells.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- General Managerial duties of the BIM team including time and resource management of employees
- Uphold BIM support for the broader Drafting and Engineering department
- Ensure consistent and accurate data transfer from CAD software to downstream processes
- Oversees development phase of new standard assemblies, details, and standard operating procedures as it relates to content creation and upgrading. Will partner with the training department to implement
- Maintain existing standard content and safeguard their fidelity relative to any current and new company processes
- Collaborates with drafting managers to ensure BIM practices coincide with efficient and effective drafting practice
- Provides quality assurance for completeness and adherence to Wells standard drafting operating procedures established by BIM/Training teams.

The *BIM Manager* will report directly to the *Director of Technology Integration*

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

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| <ul style="list-style-type: none"> – Develop accurate and high-functioning Revit families, templates, and filters with a deep understanding of their consequences – Ability to communicate both written and verbally well with team members both remotely and in person – Ability to oversee and manage employees and milestones to meet objectives and timelines | <ul style="list-style-type: none"> – Ability to take on additional responsibilities as needed, as well as determine and manage priorities with minimal guidance – Ability to multi-task and able to work on more than one project at once – Background in other CAD softwares (e.g. Tekla, Solidworks, etc.) – Broad knowledge of a precast companies internal workflow (from Estimating to Field Services) |
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EDUCATION REQUIREMENTS

- High School Diploma or GED required.
- Revit Certification or Associates Degree
- 5+ years of industry related duties

WORKING CONDITIONS

- General office environment
- Occasional exposure to production and site environments. Will require safety precautions and may coincide with exposure to harsh weather.
- Occasional travel to different offices

This position profile identifies the key responsibilities and expectations for performance. It cannot encompass all specific job tasks that an employee may be required to perform. Employees are required to follow any other job-related instructions and perform job related duties as may be reasonably assigned by his/her supervisor.

Wells is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, national origin, gender identity, disability, or protected Veteran status.