



JOB TITLE: Environmental, Health & Safety Technician

GENERAL DESCRIPTION

The purpose of this position is to carry out the day-to-day operations of the EH&S department. The position actively assists in reducing employee and operational exposure to environmental, health and safety risks. The incumbent uses a variety of tools, techniques, and data collection methods to analyze trends and make recommendations for corrective action. This position provides support to Wells' Corporate-wide environmental, health and safety program inclusive of all locations, facilities, and job sites. A key aspect of this position is having a working knowledge of federal, state, and municipal environmental health and safety regulations.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Collaborates with company leaders and employees to enhance Wells' Safety Culture.
- Assists in administration of Wells' Safety Compliance Program including Bloodborne Pathogens, Confined Space, Control of Hazardous Energy (LOTO), Crane and Rigging, Emergency Action Plan, Fall Protection, HazCom / GHS, Hearing Conservation, Personal Protective Equipment, Respirable Crystalline Silica, Respiratory Protection, Walking Working Surfaces.
- Conducts compliance audits, general risk assessments and other safety assessments that support Environmental, Health and Safety management.
- Possesses the ability to comfortably coach and mentor employees as needed.
- Audit production areas and job site areas on a regular basis to establish EH&S presence and provide support.
- Files and assists with the management of Workers Compensation claims and maintains accurate records.
- Assists with OSHA 300 Logs, training records, and other safety related documentation.
- Helps with the coordination of Wells' manager accountability program inclusive of; Near Miss Reporting, Behavior Based Assessments, and administration of Toolbox Talk and Safety Alerts.
- Assist with the analysis of injury and claims data.
- Assists with the compilation and preparation of daily and monthly safety reports, as required.
- Coordinates and supports the Safety Committee.
- Assists with incident investigations, and coordination of post-accident activities and corrective action measures.
- Assists with training and tracking of training as required.
- Continually and actively seeks to learn new skills and progress in level of knowledge and responsibility.
- Actively looks for ways to identify safer processes and reduce losses.
- Performs additional duties as assigned by the Director of EH&S

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

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| <ul style="list-style-type: none"> - Exhibits a passion for keeping people safe. - Possesses knowledge of federal, state and municipal environmental health and safety regulations. - Must be proficient in using Microsoft Word, Excel, and PowerPoint, as well as working knowledge of Microsoft Office. - Capable of working flexible hours / shifts and overnight travel up to 10% of the year. - Must be self-motivated and able to work independently - Must possess a valid driver's license. - Must have excellent interpersonal skills with the ability to interact with a diverse group of people. | <ul style="list-style-type: none"> - Must have excellent verbal and written communication skills; ability to communicate sensitive or complex information in an effective manner. - Must have excellent reasoning and organizational skills with strong attention to detail. - Ability to troubleshoot and make sound decisions in urgent situations. - Ability to maintain focus, objectivity, and composure in a rapidly changing work environment. |
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EDUCATION AND EXPERIENCE REQUIREMENTS

- Holds at minimum of an associate degree in Health & Safety; Bachelor's Degree in Occupational Health and Safety Science preferred
- Has two plus years EH&S experience.

WORKING CONDITIONS

- Moderate to high risk of exposure to unusual elements.
- Moderate to high risk of safety precautions.
- Moderate to high exposure to production environment.

This position profile identifies the key responsibilities and expectations for performance. It cannot encompass all specific job tasks that an employee may be required to perform. Employees are required to follow any other job-related instructions and perform job related duties as may be reasonably assigned by his/her supervisor.



Wells is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, national origin, gender identity, disability, or protected Veteran status.