



JOB TITLE: Director of Field Operations- Sealants/Restoration Division

GENERAL DESCRIPTION

- The Director of Field Operations is responsible for the overall field installation of building sealants, waterproofing, firestopping and restoration. This person is responsible for manpower, equipment, scheduling manpower and overall progress of the project and reports directly to the VP of the Division.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Safety of crews/personnel – promote, enforce, and develop extremely strong safety culture
- Assist with hiring/retention qualified field personnel
- Full knowledge of scopes of work/systems/products we use across all divisions
- Train/Continuous Improvement of field operations
- Develop Sealant, Waterproofing, and Restoration Institute (SWRI) validated training programs for all scopes of work performed
- Develop systems for field tracking and real time metrics for field production
- Follow/Convey all company policies to field employees
- Develop best management practices/standard operating procedures for all field related operations and materials
- Problem solves field related issues with team members
- Ensure quality of project is second to none
- Read & interpret plans & communicate the work plan to the crew
- Attend jobsite meetings/coordination meetings with owner and architects
- Coordinate with project management to establish scope of work and sequence for each job
- Lead and hold accountable the field Supervisor direct reports
- Complete special projects as requested and perform other duties as assigned.
- Must be able to travel up to 50% of the time

Starting wage \$105,000 or higher depending on experience

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

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| <ul style="list-style-type: none"> - Must have interpersonal communication skills to interact with co-workers, supervisors, and managers. - Experience with Microsoft Office - Must be able to solve problems quickly and efficiently. - Large and complex project experience preferred - Must always carry in a professional manner. | <ul style="list-style-type: none"> - Must be able to lead a team with respect and dignity. - Ability to work with others to get the project completed efficiently. - Must be motivated and self-driven to complete a task. - Knowledge of products the company uses, and which products would work best. - Understand and accepts changes that are implemented to become Best-in-Class. |
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EDUCATION REQUIREMENTS

WORKING CONDITIONS



<ul style="list-style-type: none">High School Diploma or GED10 years field experience in joint sealants, waterproofingValid driver's license required and ability to safely operate a vehicle.OSHA 30 or willingness to obtain in first year of employment	<ul style="list-style-type: none">Moderate to high risk of exposure to unusual elements.Moderate to high risk of safety precautions.Moderate to high exposure to jobsite environment.Physical requirements include occasional moving around, bending, and stooping on uneven terrain while visiting jobsites.Frequent use of keyboard and focusing on text/images displayed on a computer monitor.
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This position profile identifies the key responsibilities and expectations for performance. It cannot encompass all specific job tasks that an employee may be required to perform. Employees are required to follow any other job-related instructions and perform job related duties as may be reasonably assigned by his/her supervisor.

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